

**Eastern Oregon Episcopal Foundation  
Loan Application**

*Please complete the following loan application and return it to the Diocesan Office at: Episcopal Diocese of Eastern Oregon, PO Box 1548, The Dalles, OR 97058 or [diocese@episdioeo.org](mailto:diocese@episdioeo.org). Use as many additional sheets as necessary to complete the questions.*

Name of Parish (Congregation) \_\_\_\_\_

Person Completing Application \_\_\_\_\_

1. Describe what the loan is for including how it will be used and of what benefit it will be to the Parish.
  
2. Provide a budget for the project. Include in the budget the funding that will be contributed from all other sources (i.e. Parish, other grants/loans, and private contributions).
  
3. Have you requested funding from other sources?    \_\_\_\_\_ Yes    \_\_\_\_\_ No  
If yes, list name of the organization and amount.
  
4. Provide a copy of the vestry resolution authorizing this loan request.
  
5. Provide a copy of your last audit and most recent financial statement. Please include a statement of any other indebtedness and/or outstanding financial obligations to the diocese.
  
6. Provide proof of current insurance coverage for the property and its contents.
  
7. If the loan is for new construction, provide a sketch of the floor plan or architecture/engineer's drawing. If it is for improvements to be made, provide a written statement of such, and three estimates from qualified contractors.
  
8. Additional Information: Provide any additional information that you believe would help the Trustees make a decision regarding this loan.