

Canons

Of

The Episcopal Diocese

Of

Eastern Oregon

Adopted October 18, 1992

Amended by Diocesan Conventions of
October of the following years:
1995; 1997; 1998; 2002; 2003;
2004; 2005; 2006; 2009; 2010; 2011

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CANON I

The Ecclesiastical Authority

Section 1:

(a) The Ecclesiastical Authority of the Diocese is the Bishop of the Diocese, in accordance with the Constitution and Canons of the Episcopal Church. In the absence of a Bishop of the Diocese, or in the event of the incapacity of the Bishop of the Diocese, the Ecclesiastical Authority of the Diocese shall be Bishop Coadjutor, then Bishop Suffragan, and if there be no Bishop Coadjutor or Bishop Suffragan, the Standing Committee.

(b) Whenever the Bishop of the Diocese shall become disabled or shall leave the Diocese for a period of more than three (3) successive calendar months, the Bishop of the Diocese shall authorize under hand and seal, the Bishop Coadjutor, then the Bishop Suffragan, to act in the place of the Bishop of the Diocese as the Ecclesiastical Authority. In the absence of a Bishop Coadjutor, or a Bishop Suffragan, the Standing Committee shall act as the Ecclesiastical Authority, as provided by the Constitution and Canons of the Episcopal Church. However, the Bishop of the Diocese shall not be absent from the Diocese for more than three (3) successive calendar months without the consent of the Standing Committee.

(c) In the event of the resignation, death or removal by disciplinary action of the Bishop of the Diocese, the Bishop Coadjutor, immediately succeeds as Bishop of the Diocese, as provided in the Constitution and Canons of The Episcopal Church. If there be no Bishop Coadjutor, then the Bishop Suffragan, if there be one, may temporarily become the Ecclesiastical Authority until such time as a new Bishop shall be chosen and consecrated. If there be no Bishop Coadjutor or Bishop Suffragan, the Standing Committee serves as the Ecclesiastical Authority, as provided by the Constitution and Canons of The Episcopal Church. If there be no Bishop Coadjutor, the Standing Committee shall begin the process for the election of a new Bishop of the Diocese as soon as practicable, as provided by the Constitution and Canons of the Diocese and the Episcopal Church.

Section 2:

The Bishop of the Diocese shall have and exercise all of the powers vested in that office by the Constitution and Canons of the Episcopal Church and by the Constitution and Canons of this Diocese.

Section 3:

The Bishop of the Diocese is the Chief Pastor of the Diocese and may officiate in the services of the Church within any congregation or elsewhere in the Diocese.

Section 4:

The Bishop of the Diocese is the Ordinary of all religious and benevolent organizations of the Church within the Diocese and may attend and preside at any of their meetings and has power of review of their proceedings.

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Section 5:

All controversies between congregations of the Diocese or clergy thereof, or between persons adversely claiming to be members of the vestry of a congregation, shall be referred for determination to the Ecclesiastical Authority, whose judgment shall be final. Controversies between a congregation or its vestry and its clergy person shall be dealt with pursuant to the Canons of The Episcopal Church.

56 CANON II

57 Diocesan Council

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60 Section 1:

61 There shall be a Diocesan Council (the Council), whose duty it shall be to carry out the program
62 and policies adopted by the Diocesan Convention (the Convention).

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64 Section 2:

65 The Diocesan Council shall be accountable to the Diocesan Convention and shall render a full
66 report concerning the work with which it is charged to each regular meeting of the said Convention.

67
68 Section 3:

69 The Diocesan Council shall be composed of: (a) the members of the Standing Committee; (b) six
70 (6) lay persons who are confirmed adult communicants in good standing of some congregation in
71 canonical union with the Diocese, and three (3) clergy entitled to vote pursuant to Canon V.6 to be
72 elected by the Diocesan Convention; (c) any Bishop Coadjutor, Bishop Suffragan or Assistant
73 Bishop serving in the Diocese, the Treasurer, the Secretary of Convention, and Chairman of the
74 Finance Committee.

75
76 Section 4:

77 (a) The term of office of the members of the Council elected by the Diocesan
78 Convention shall be three (3) years on a staggered basis.

79
80 (b) Any person having served two (2) consecutive full terms shall not be elected or
81 appointed to fill a vacancy on either Diocesan Council or the Standing Committee until a
82 lapse of one (1) year.

83
84 (c) Should any vacancy occur in the Council through death or resignation of a member
85 elected by the Convention, the Council shall fill such vacancy by appointment of a suitable
86 person of the same Order until election by the next Convention. Such a person elected by
87 Convention, if they serve at least two (2) years, shall be counted as having served a full term
88 and be eligible for election by Convention to one (1) additional full term. A person elected
89 by Convention to fill a vacancy who serves less than two (2) years shall be eligible to be
90 elected to two (2) successive full terms by Convention.

91
92 Section 5:

93 The Diocesan Council shall exercise all the powers of the Diocesan Convention not expressly
94 reserved to the Convention between meetings thereof; to consider and review area programs; to
95 initiate and develop such new work between meetings of the Convention as may be necessary; to
96 prepare a program for presentation to the Convention; and to prepare an annual budget for each
97 calendar year, which budget may be amended and shall be adopted by the Convention.

98
99 Section 6:

100 a) The Diocesan Council shall have power to expend all sums of money provided for
101 in the budget, and also any money actually received by it in any year over and above the
102 amount required for the budget of that year.

103
104 b) There will be established a Finance Committee of the Council. Members shall be
105 appointed by the Bishop of the Diocese with the advice and consent of the Council. The
106 Finance Committee shall have such power and responsibility as may be delegated to it and
107 shall be accountable to and report regularly to Council and the Bishop of the Diocese.
108

109 Section 7:

110 The Bishop of the Diocese and a member shall be the Co-Chairs of the Diocesan Council. The
111 Council shall each year elect from among its members a Co-Chair and a Vice Chair. In the absence
112 of the Bishop of the Diocese and the Co-Chair, the following shall preside at meetings of the
113 Council, in this order: the Vice Chair of Council, the Bishop Coadjutor, the Bishop Suffragan.
114

115 Section 8:

116 The Council has the right to organize itself, subject to the provisions of this Canon, as necessary to
117 effectuate the will of the Convention. This includes, but is not limited to, the right to adopt its own
118 rules of procedure and to appoint ad hoc committees as deemed necessary.
119

120 Section 9:

121 The Diocesan Council shall meet at least four (4) times each calendar year. Additional meetings
122 may be called as the Bishop of the Diocese deems necessary, or on the written request of any six (6)
123 members thereof.
124

125 Section 10:

126 A majority of the members of the Council shall be necessary to constitute a quorum at any meeting
127 of the Council. No action shall be taken in the name of the Council except when a quorum, so
128 defined, is present and voting.
129

130 Section 11:

131 Lay members of the Diocesan Council shall have seat, voice and vote in the Diocesan Convention
132 and shall be termed Delegates at Large.
133

134 Section 12:

135 For purposes of this Canon, a confirmed adult communicant in good standing shall be defined
136 consistent with Canon I.17.1(d) of the Canons of The Episcopal Church and Canon XI of the
137 Canons of the Diocese of Eastern Oregon.
138

139 CANON III

140
141 Standing Committee

142
143 Section 1:

144 There shall be a Standing Committee which shall function with the Bishop of the Diocese and other
145 Bishops serving in the Diocese in matters as required by the Canons of the Episcopal Church.

146
147 Section 2:

148 The Standing Committee shall make a report concerning the work with which it is charged to each
149 meeting of the said Convention.

150
151 Section 3:

152 The Standing Committee shall be composed of three (3) lay members who shall be confirmed
153 adult communicants in good standing of some congregation in canonical union with the
154 Diocese and three (3) clergy entitled to vote pursuant to Canon V.6 to be elected by the
155 Diocesan Convention. The term of office shall be three (3) years on a staggered basis. One
156 (1) clergy and one (1) lay person shall be elected each year at the Annual Convention for
157 three (3) year terms to fill the expiring terms. The Bishop of the Diocese shall have seat and
158 voice in all meetings of the Standing Committee but no vote. The members of the Standing
159 Committee shall also be members of the Diocesan Council.

160 Section 4:

161 Any person having served two (2) consecutive full terms shall not be elected or appointed to fill a
162 vacancy on either the Standing Committee or Diocesan Council until a lapse of one (1) year.

163
164 Section 5:

165 Should any vacancy occur in the Standing Committee through death or resignation of a member,
166 the Standing Committee shall fill such vacancy by the appointment of a suitable person of the same
167 Order for the unexpired term of the former member. Such a person appointed by the Standing
168 Committee, if they serve at least two (2) years, shall be counted as having served a full term and be
169 eligible for election by Convention to one (1) additional full term. A person appointed by the
170 Standing Committee to fill a vacancy who serves less than two (2) years shall be eligible to be
171 elected to two (2) successive full terms by Convention.

172
173 Section 6:

174 The Standing Committee shall elect a President and Secretary from among its members and shall
175 annually elect officers pursuant to Canon V.

176 CANON IV

177
178 Other Officers and Bodies of the Diocese

179
180 Section 1:

181 The Officers of the Diocese shall include a Secretary of Convention and Treasurer, elected by the
182 Convention for a term of three (3) years. There shall be no limit of terms of service. There shall be
183 a Chancellor who shall be appointed by the Bishop of the Diocese and confirmed by Convention.
184 An Assistant Secretary, Assistant Treasurer and Assistant Chancellor(s) may be appointed by the
185 Bishop of the Diocese. Such appointed positions shall have seat and voice, but no vote at
186 Convention.

187
188 Section 2:

189 The Secretary of Convention shall be a confirmed adult communicant in good standing of some
190 congregation in canonical union with the Diocese. The Secretary's duty shall be to gather and have
191 in safe keeping journals, pamphlets, reports and other documents belonging to the Diocese. The
192 Secretary shall be the registrar and historiographer of the Diocese, unless other persons are
193 appointed to these offices by the Bishop of the Diocese with the approval of Convention. The
194 Secretary shall have seat, voice and vote at meetings of Convention, and shall be an ex-officio
195 member of the Diocesan Council. Should the office of Secretary become vacant through death,
196 resignation or dysfunction, the Diocesan Council shall fill such vacancy by appointment of a
197 suitable person to serve until a successor is elected by the next annual Convention.

198
199 Section 3:

200 The Chancellor of the Diocese shall be appointed by the Bishop of the Diocese with the consent of
201 Diocesan Convention. The Chancellor shall be a confirmed adult communicant in good standing of
202 some congregation in canonical union with the Diocese, and an active member of the Oregon State
203 Bar. The Chancellor shall be the legal advisor of the Bishop of the Diocese, the Convention and of
204 all officers, committees and organizations of the Convention, the Endowment Fund, and the
205 Diocese, except the congregations. Should the office of Chancellor become vacant through death,
206 resignation or dysfunction, the Bishop of the Diocese shall appoint, and Diocesan Council affirm, a
207 suitable person until the next Diocesan Convention. The Chancellor shall have seat and voice at
208 meetings of Convention and shall be an ex-officio member of Diocesan Council.

209
210 Section 4:

211 The Treasurer of the Diocese shall be a confirmed adult communicant in good standing of some
212 congregation in canonical union with the Diocese. The Treasurer shall receive all monies collected
213 under direction of the Convention, except in such cases as may be otherwise especially provided
214 for. The Treasurer shall make an annual report to the Convention of all monies and other property
215 entrusted to the Diocesan treasury, which accounts shall be fully audited as ordered by the Canons
216 of The Episcopal Church. The Treasurer shall have seat, voice and vote at meetings of the
217 Convention, and shall be an ex-officio member of the Diocesan Council. Should the office of
218 Treasurer become vacant through death, resignation or dysfunction, the Diocesan Council shall fill
219 such vacancy by appointment of a suitable person to serve until a successor is elected by the next
220 annual Convention.

223 Section 5:
224 There shall be an Ecclesiastical Court constituted as provided in Canon XVII of these Canons and
225 the Canons of The Episcopal Church.
226

227 Section 6:

228 (a) There shall be a Commission on Ministry for the Diocese of Eastern Oregon
229 consisting of a minimum of nine (9) persons and a maximum of twelve (12) persons
230 including at least five (5) lay members and four (4) clergy canonically resident in the
231 Diocese.

232
233 (b) The members of the Commission on Ministry shall be nominated by the Bishop of the
234 Diocese and confirmed by Convention, and they shall hold office for three (3) years on a
235 staggered basis, or until their successors are elected.
236

237 (c) Any person having served three (3) full terms shall not be nominated or appointed to
238 fill a vacancy on the Commission until the lapse of one (1) year.
239

240 (d) In the case of vacancies on the Commission on Ministry when Convention is not in
241 session, the Bishop of the Diocese shall appoint the successor or successors who shall hold
242 office until the next Convention. Such a person appointed by the Bishop of the Diocese,
243 shall be elected to serve the remainder of the unexpired term.
244

245
246 Section 7:

247 There shall be established a Board of Directors of Ascension School. The board shall serve in an
248 advisory capacity to the Executive Director of Ascension School. The Board may make
249 recommendations to Diocesan Council.
250

251 (a) There shall be a minimum of 9 members.
252

253 (b) Members of the Board shall be nominated by the Bishop and confirmed by Diocesan
254 Council.
255

256 (c) The term of the members nominated and confirmed shall be three (3) years on a
257 staggered basis or until their successors are elected.
258

259 Section 8:

260 The Bishop of the Diocese with consent of the Diocesan Council shall appoint such commissions
261 and committees as are necessary to conduct the programs of the Diocese.
262

263 CANON V

264 The Convention

265
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267 Section 1:

268 The legislative powers of the Diocese are vested in an Annual Convention whose members shall be
269 the clergy and lay delegates, as provided in Sections 6, 7, and 8 of this Canon.

270
271 Section 2:

272 The Convention shall meet at least annually at such times and places as may be prescribed by this
273 Canon.

274
275 Section 3:

276 The Convention shall have the following powers to be exercised in the manner prescribed by this
277 Canon:

278
279 (a) To elect the Bishop of the Diocese; to elect a Bishop Coadjutor; and to elect one or
280 more Bishops Suffragan.

281
282 (b) To elect all such officers, boards and committees of the Diocese as may be provided
283 for in this Canon and in the manner prescribed herein.

284
285 (c) To confirm appointments made by the Bishop of the Diocese when so provided by
286 the Diocesan Canons.

287
288 (d) To approve or amend and approve the Diocesan budget.

289
290 (e) To determine and provide for assessments, quotas, apportionments, and askings
291 from the churches of the Diocese and to provide for the financing of Diocesan activities.

292
293 (f) To amend the Constitution and to adopt and amend these Diocesan Canons.

294
295 (g) To admit any congregation into union with the diocese and to determine the status
296 of every congregation in union with the Diocese.

297
298 (h) To establish such other powers as may be necessary and proper to fulfill the purpose
299 and policies, both religious and temporal, of the Diocese.

300
301 (i) To exercise such other powers as may be granted by the Canons of the church.

302
303 Section 4:

304 The time and place of the annual Convention shall be designated by Convention at least two (2)
305 years in advance. The Bishop of the Diocese with consent of the Standing Committee, may change
306 the time and place of a Convention.

308 Section 5:
309 A quorum shall be considered convened when the following conditions are met:
310 (a) A majority of the clergy entitled to seat and vote are present;
311
312 (b) A majority of the lay delegates with seat and vote are present;
313
314 (c) Delegates from a majority of the congregations in union with the Diocese are
315 present.

316
317 Section 6:
318 (a) All actually and canonically resident clergy, of whatever Order, who have a
319 regular diocesan or congregational assignment, and are in good standing, and who
320 are performing the duties of their office, and who are not under ecclesiastical
321 discipline, have the right to seat, voice and vote in the Convention. Retired clergy,
322 canonically resident in the Diocese, shall be entitled to a seat and voice, but no vote
323 in Convention.
324
325 (b) All interim clergy in charge of a congregation of the Diocese have the right to
326 seat, voice and vote in the Convention during their tenure as interim clergy in
327 charge of said congregation.
328
329 (c) All clergy affiliated with a Church in Communion with The Episcopal Church
330 and are in charge of a congregation of the Diocese have the right to seat, voice and
331 vote in the Convention.
332

333 Section 7:
334 (a) Lay members entitled to seat, voice and vote in Convention shall be the wardens of
335 the congregation and elected members from each congregation. Unless the congregation's
336 representation is limited pursuant to Canon VI.3.c, representation shall be in the proportion
337 of one (1) member for each one hundred (100) members or major fraction thereof; provided
338 that no congregation shall be represented by fewer than one (1) or more than ten (10)
339 elected delegates. Only one (1) warden shall be allowed an alternate. Alternate delegates
340 may also be elected.
341
342 (b) Lay members of the Convention shall be members and qualified electors of the
343 congregation which they represent. Elected members shall be chosen at the annual meeting
344 of the congregation by the qualified electors of the congregation, or in default of such
345 election, by the vestry.
346

347 Section 8:
348 Members of religious orders under the direction of the Bishop of the Diocese and resident within
349 the Diocese shall have seat, voice and vote in the Diocesan Convention.
350

351

352 Section 9:

353 (a) The Bishop of the Diocese shall be the President of Convention. The Bishop of the
354 Diocese shall take order for all services of worship and for devotions in connection with the
355 meetings of Convention, and shall appoint an Order of Business to be followed during the
356 current session of the same, subject to the approval of the Convention.

357
358 (b) In the absence of the Bishop of the Diocese, the following shall serve as President of
359 the Convention, in order of preference: the Bishop Coadjutor, the Bishop Suffragan, or the
360 President of Standing Committee.

361
362 Section 10:

363 The Convention shall deliberate as one body, and vote as such, except in the election of a Bishop or
364 when a vote by Orders is required by the Constitution and Canons of this Diocese or the
365 Constitution and Canons of The Episcopal Church, or upon motion requesting a vote by Orders and
366 passed by a majority of voting members present.

367
368 Section 11:

369 The Secretary of the Convention shall take charge of all papers of the Convention, and shall take
370 minutes of the proceedings and have them preserved in a Journal of Convention. The Secretary of
371 the Convention shall, not less than sixty (60) days before the annual Convention, notify all clergy of
372 convention and lay persons in charge of congregations of the time and place of such meeting, and
373 notify those in charge of congregations of the number of delegates to which their congregations are
374 entitled; and shall also send blanks for the certification of lay delegates.

375
376 Section 12:

377 The President of the Convention shall appoint such regular committees as may be deemed
378 necessary to facilitate the preparation and work of the Convention.

379
380 Section 13:

381 (a) Except as provided herein, all elections in the Convention shall be by written ballot.

382
383 (b) When more than one office is to be filled from the same slate of candidates, or there
384 are more than two candidates in an election for one office, any candidate receiving a
385 majority of votes shall be deemed elected. If after any two (2) consecutive ballots, no
386 candidate has received a majority of votes, the candidate receiving the fewest votes shall be
387 dropped from the ballot. No candidate shall be deemed elected unless such candidate shall
388 have received a majority of the votes cast. This process shall continue until all offices have
389 been filled.

390
391 (c) When there is only one candidate for any office, the election may be by voice vote.

392
393 (d) These provisions shall not apply to the election of bishops, which shall be governed
394 by Canon IX.

395

396 Section 14:

397 It shall be the duty of the Secretary to cause to be published as soon as practicable after Convention
398 a copy of its proceedings and the Bishop of the Diocese's annual address or report.
399

400 Section 15:

401 Not later than sixty (60) days prior to the first day of the annual Convention, the Bishop of the
402 Diocese shall appoint a Resolutions Committee. All resolutions to be considered by the
403 Convention, other than resolutions of a commendatory nature, shall be submitted to the Resolutions
404 Committee not less than sixty (60) days prior to the first day of Convention. The Resolutions
405 Committee may report any resolution submitted to the floor of the Convention with its
406 recommendation for action. The Resolutions Committee may also decline to report any resolution
407 to the floor of the Convention, upon condition that the resolution be returned to the maker and that
408 the committee report to the Convention the action taken and the reason therefor; however, nothing
409 herewith shall prevent any resolution or substitute resolution from being considered at a Convention
410 provided that two-thirds (2/3) of the voting members present and voting agree to such
411 consideration. The report of the Resolutions Committee, including the resolutions to be considered
412 by the Convention and its report of resolutions returned to their makers, shall be submitted to the
413 Secretary of Convention not later than forty-five (45) days prior to the first day of Convention, and
414 the Secretary of Convention shall cause copies thereof to be sent to each congregation at least thirty
415 (30) days prior to Convention.
416

417 CANON VI

418
419 Diocesan Assessment

420
421 Section 1:

422 The Diocesan assessment shall be the assessment of the Diocese from its congregations for the
423 support of the Diocesan administration and program, and The Episcopal Church, as determined by
424 Convention.

425
426 Section 2:

427 It shall be the duty of every congregation to pay into the Diocesan treasury each month a
428 proportionate share of its Diocesan assessment.

429
430 Section 3:

431 (a) In the event any congregation shall fail to meet its Diocesan assessment for two (2)
432 consecutive months, representatives of the congregation shall meet with two (2) members of
433 the Diocesan Council and lay the matter before them for report to the Diocesan Council at
434 its next regular meeting.

435
436 (b) The Diocesan Council shall tender such assistance to the delinquent congregation as
437 it can. In the event such assistance by the Diocesan Council fails to rectify the particular
438 situation, then the matter of the delinquency of the congregation in question shall be
439 referred to the Ecclesiastical Authority for review.

440
441 (c) In the event a congregation fails to pay the Diocesan assessment and the
442 congregation fails to pay at least two-thirds of its Diocesan assessment for the prior fiscal
443 year, it shall be allowed representation in Convention of not more than one (1) clerical and
444 one (1) lay delegate. This section shall take precedence over Canon V.7.a, if applicable.

445
446 (d) The member of the clergy or pastoral leader in charge of a congregation or if there
447 be no such person, then the wardens, of a congregation to which this section applies shall be
448 notified by the Ecclesiastical Authority not less than sixty (60) days prior to the first day of
449 Convention. The limitations set forth in this section shall not be effective in the absence or
450 tardiness of such notice.

451
452 (e) A congregation to which this section applies and which has received timely notice
453 of same, may make application to the Ecclesiastical Authority for a hearing, and upon good
454 cause shown for such failure, the Ecclesiastical Authority may waive this provision and
455 allow the applicant congregation to have its full representation at Convention.

456
457 Section 4:

458 (a) If any congregation shall fail to pay its Diocesan assessment for any prior fiscal year,
459 such deficiency shall be considered an outstanding obligation of such congregation to the
460 Diocese.

461
462 (b) Representatives of the congregation shall meet with two (2) members of the
463 Diocesan Council to arrange for methods by which such obligation shall be paid. (Any
464 payment received by the Diocese from such congregation shall be first applied to the current
465 monthly obligation. The balance, if any, shall then be applied to any unpaid monthly
466 obligations of the current fiscal year and any balance then remaining shall be applied to any
467 prior fiscal year obligation.)

468 CANON VII

469 Diocesan Endowment Fund

470
471
472

473 Section 1:

474 The Diocesan endowment fund shall consist of such donations and contributions as shall be made
475 thereto.

476

477 Section 2:

478 All monies and securities belonging to this fund shall be administered by the Diocesan Council for
479 the benefit of the Episcopal Diocese of Eastern Oregon.

480

481 Section 3:

482 The income from such fund shall be used as designated by the donors and if not designated then as
483 directed by the Diocesan Council, subject to the provisions of Canons II.5 and II.6.

514 CANON IX

515 Election of a Bishop

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517
518
519 Section 1:

520 The election of a Bishop Diocesan, or of a Bishop Coadjutor, or of a Bishop Suffragan, for this
521 Diocese shall be made at the annual session of the Convention, or at a special session called for that
522 purpose, provided that, at least sixty (60) days before the time of such special or annual meeting, a
523 notice be sent in writing by the Secretary of the Standing Committee to every clergy member who is
524 a member of the Convention, every licensed pastoral leader, and to every senior warden of the
525 congregations canonically in union with this Diocese. This notice shall state the purpose, time and
526 place of the proposed election.

527
528 Section 2:

529 Nominations for the office of Bishop shall be made in accordance with the requirements of the
530 Canons of the Episcopal Church and this Diocese.

531
532 Section 3:

533 At least one year prior to the meeting of such Convention, a nominating committee shall be
534 appointed to receive and make nominations to the Convention. The nominating committee shall
535 consist of up to twelve (12) members, with the Ecclesiastical Authority appointing up to three (3)
536 clergy and up to three (3) lay members and Diocesan Council appointing up to three (3) clergy and
537 up to three (3) lay members. Provision will be made for nominations from members of Diocesan
538 Convention in such fashion as to provide for background checks and other canonical requirements.
539 Qualification for election to the episcopate shall be determined by the Constitution and Canons of
540 the Episcopal Church.

541
542 Section 4:

543 Elections shall be made in the following manner:

544
545 (a) After nominations have been received, the clergy and laity, in executive session and
546 voting by orders, shall choose some qualified member of the clergy for the office.

547
548 (b) A quorum for the election of a Bishop Diocesan, or Bishop Coadjutor, or Bishop
549 Suffragan shall be: (1) a majority of the clergy members entitled to vote; (2) a majority of
550 the lay representatives entitled to vote; and (3) a majority of the congregations entitled to
551 representation.

552
553 (a) A Bishop Diocesan, Bishop Coadjutor or Bishop Suffragan shall be elected by a
554 concurrent majority vote of the clergy and laity, the two Orders voting separately.
555

556 CANON X

557
558 Congregations

559
560 Section 1:

561 In these canons the term “congregation” shall mean a recognized body of worshipers. Every
562 worshiping congregation in communion with the Bishop of the Diocese of Eastern Oregon is a
563 Parish.

564
565 Section 2:

566 There may be three types of Parishes that are recognized in this Diocese:

567
568 (a) A Parish is a self-governing congregation within the Diocese in the charge of a
569 rector and authorized to send lay delegates with voice and vote to convention. The
570 Governing Body of a Parish is a Vestry.

571
572 (b) A Diocesan Parish is a congregation of ministry of the Diocese; in the charge of the
573 Bishop of the Diocese or at the Bishop of the Diocese’s discretion and pleasure, a Vicar;
574 and authorized to send lay delegates with voice and vote to convention. The governing
575 body of a Diocesan Parish is a Bishop’s committee. The Bishop of the Diocese, or the
576 Vicar if appointed, shall exercise the authority of the member of the clergy in charge of a
577 Diocesan Parish.

578
579 (c) A Parochial Parish is a congregation founded by another congregation; in the charge
580 of a member of the clergy in charge of the founding congregation or at the discretion of the
581 clergy in charge, a Vicar. The Governing Body of a Parochial Parish is the founding
582 congregation’s vestry or a Bishop’s committee, determined by agreement between the
583 founding congregation and the Bishop of the Diocese. When recognized as a congregation,
584 a Parochial Parish may elect lay delegates to serve as members of convention with voice but
585 without vote.

586
587 Section 3:

588 (a) A group of persons desiring to become and be recognized as a congregation of the
589 Episcopal Diocese of Eastern Oregon shall petition the Diocese in the following form:

590
591 "To: The Ecclesiastical Authority of the Episcopal Diocese of Eastern Oregon.

592
593 "Sensible to the truth of Christianity, desiring to increase its influence in our lives and the
594 lives of our families and neighbors, and desiring to assume full congregational
595 participation in and responsibility for the life, governance and support of the work of
596 the Episcopal Church and the Episcopal Diocese of Eastern Oregon, we do hereby
597 petition to be received as a congregation of the Episcopal Diocese of Eastern
598 Oregon, and we do hereby affirm and promise our conformity with the Constitution,
599 Canons, Doctrine and Discipline of the Episcopal Church and the Episcopal Diocese

600 of Eastern Oregon."
601

602 (b) The petition must be signed by all members of the group sixteen (16) years of age or
603 older. It must be accompanied by a list of families and members showing age, sex, status
604 (baptized, confirmed) and addresses; a description of the community or locale intended to
605 be served by the congregation, and support for the ministries and stewardship of the
606 congregation and members.
607

608 Section 4:

609 The Ecclesiastical Authority shall present their recommendations concerning the petition to the
610 Diocesan Convention where the matter shall be decided by a majority of the delegates present.
611

612 Section 5:

613 Upon receipt of formal notice of consent of Convention, the congregation shall be organized at a
614 public meeting at which the Bishop of the Diocese or Bishop's representative shall preside. All
615 adult members of the petitioning group shall be given notice of said meeting at least thirty (30) days
616 in advance. Members shall organize and elect a vestry, or organize under Canon XV.5 if
617 applicable, and may establish by-laws as they see fit, providing said by-laws recognize the
618 precedence of the Constitution and Canons of the Episcopal Church and the Episcopal Diocese of
619 Eastern Oregon, and are approved by the Ecclesiastical Authority.
620

621 Section 6:

622 The title to all property of a congregation shall be vested in the Diocesan Corporation known as the
623 Episcopal Diocese of Eastern Oregon, with the exception of a congregation chartered under Section
624 7 of this Canon.
625

626 Section 7:

627 (a) A congregation desiring to incorporate must notify the Ecclesiastical Authority in
628 writing and submit a copy of the proposed articles of incorporation and by-laws. A
629 congregation must have the consent of the Ecclesiastical Authority to incorporate and
630 approval of incorporation documents by the Ecclesiastical Authority before proceeding.
631 Subsequent amendments to the Articles of Incorporation and by-laws must be approved by
632 the Ecclesiastical Authority.
633

634 (b) An incorporated congregation may hold title to property, in which case the title shall
635 read: "The (rector), wardens and vestry of (N) congregation in trust for (N) congregation of
636 the Episcopal Diocese of Eastern Oregon. . ."
637

638 (c) An incorporated congregation may, upon agreement of the vestry and the
639 Ecclesiastical Authority, become an unincorporated congregation, in which case the title to
640 all property shall then be transferred to the diocesan corporation known as the Episcopal
641 Diocese of Eastern Oregon.
642

643 Section 8:

644 (a) No real property of a congregation, whether or not incorporated, shall be sold,
645 liened, hypothecated or otherwise alienated without written consent of the Bishop of the
646 Diocese and the Standing Committee.

647
648 (b) The proceeds of any casualty insurance policy covering such real property shall be
649 considered real property for the purposes of this canon.

650
651 Section 9:

652
653 (a) A Parish may petition for recognition as a Diocesan Parish or Parochial Parish. If
654 the Vestry intends to seek such recognition, it shall notify in writing all adult communicants
655 in good standing of the congregation in writing of its resolution authorizing such action. If
656 the resolution is approved by a two-thirds majority of the adult communicants in good
657 standing present and voting at an annual meeting of the congregation or a special meeting
658 called for such purpose, the wardens, acting on behalf of the Vestry and the congregation,
659 shall be responsible for submitting the congregation's petition to the Ecclesiastical
660 Authority, together with such supporting documentation as the Ecclesiastical Authority may
661 require. If the petition and supporting documentation is satisfactory, the Ecclesiastical
662 Authority, acting in consultation with the advice and consent of the Standing Committee,
663 may recognize the congregation as a Diocesan Parish or Parochial Parish, and shall so notify
664 all congregations of the Diocese. Upon recognition as a Diocesan Parish or Parochial
665 Parish, ownership of all real and personal property held by the former Parish, together with
666 all cash or endowment funds, registers, records and other materials, shall be conveyed to,
667 and become the property of, the Diocese, or of the Parish assuming responsibility for the
668 congregation, as the case may be.

669
670 (b) Should the Governing Body, or the member of the clergy in charge of a
671 congregation, determine that a congregation's ministry and/or financial or other resources
672 have become so compromised that its ability to continue to function as a congregation is in
673 question, they shall seek consultation with the Ecclesiastical Authority on how and by what
674 means the congregation may be aided and counseled in attempts to amend the conditions of
675 its deterioration. The Ecclesiastical Authority may on its own make such a determination
676 and, in such a case, shall attempt to engage the Governing Body or member of the clergy in
677 charge in consultation on the matter; and if unsuccessful, shall report the same to the
678 Standing Committee which shall determine what remedies may be available to sustain the
679 congregation's life and ministry.

680
681 (1) As directed by the Standing Committee, the Ecclesiastical Authority, the
682 member of the clergy in charge, the Governing Body of the Congregation, and
683 others as may be relevant, shall, in joint consultation, determine what alternatives
684 may be available to sustain the congregation's life and ministry, or, failing all else,
685 to provide for its dissolution.

686

687 (2) After consideration of alternatives, and the actions necessary to bring about
688 their fruition, the Ecclesiastical Authority, and the member of the clergy in charge, if
689 any, and representatives of the Governing Body of the Congregation, shall report the
690 results of their consideration to the Standing Committee, and shall recommend a
691 particular course of action to the congregation.

692
693 (3) Should the implementation of that course of action, and all subsequent
694 attempts to attain satisfactory amendment fail, the congregation, by action of its
695 Annual or other meeting; the member of the clergy in charge, if any, the Governing
696 Body of the Congregation; or the Ecclesiastical Authority may recommend the
697 Standing Committee mandate the reorganization or dissolution of such a
698 congregation. Representatives of the congregation shall be given opportunity to
699 provide comments with regard to such action either in person, or in writing, before
700 Diocesan Council and the Standing Committee.

701
702 (4) Approval of a course of action that changes the status of a congregation shall
703 require the affirmative vote of two-thirds of all members of the Diocesan Council,
704 and a majority of the members of the Standing Committee. The actions of the
705 Diocesan Council and Standing Committee shall take effect immediately. Final
706 action to dissolve a parish shall be made by Diocesan Convention. Upon such
707 action, ownership of all real and personal property held by the former congregation,
708 together with all cash or endowment funds, registers, records and other materials,
709 shall be conveyed to, and become the property of, the Diocese or of the congregation
710 assuming responsibility for the congregation if that congregation is a Parish. If the
711 congregation whose status is changed was a corporation under the laws of the State
712 of Oregon, such corporate status shall be dissolved. Within 30 days of such actions,
713 the Ecclesiastical Authority shall notify all congregations of the Diocese regarding
714 the disposition of this matter. Whenever it is determined that a congregation is to be
715 dissolved, it shall be the responsibility of the Ecclesiastical Authority and the
716 Standing Committee to provide for appropriate celebration of the congregation's
717 history, ministry, and contribution to the life of the Diocese.

718
719 Section 10:

720 Any remnant of a dissolved congregation may petition the Ecclesiastical Authority to be reinstated
721 as a congregation by submitting a plan of reorganization to the Ecclesiastical Authority and
722 following Sections 3 through 6, above.

723
724 Section 11:

725 It shall be the duty of the Bishop of the Diocese to take necessary steps to preserve the property of
726 such congregation for the benefit of the Church.

727
728 Section 12:

729 Two or more congregations may be joined to form one congregation by submitting their plan of
730 union to the Ecclesiastical Authority and following Sections 3 through 6, above.

731
732 Section 13:
733 A congregation of Christian people using a rite other than that set forth in the Book of Common
734 Prayer (1979) and desiring affiliation with this Church while continuing to use their own rite, may
735 make application in accordance with Canon I.16.1 of the Canons of the Episcopal Church.

736 CANON XI

737
738 Membership

739
740 Section 1:

741 (a) All persons who have received the sacrament of Holy Baptism with water in the
742 name of the Father and of the Son and of the Holy Spirit, whether in this Church or in
743 another Christian Church, and whose baptisms have been duly recorded into this Church are
744 members thereof.

745
746 (b) All members of this Church who have received Holy Communion in this church at
747 least three times during the preceding year are communicants of this Church.

748
749 (c) For the purpose of statistical consistency in this Diocese, members and
750 communicants sixteen (16) years of age and over shall be considered adults.

751
752 (d) All communicants of this Church who for the previous year have been faithful in
753 corporate worship, unless for good cause prevented, and have been faithful in working,
754 praying, and giving for the spread of the Kingdom of God, are to be considered
755 communicants in good standing.
756

757 CANON XII

758
759 Care of Church Records

760
761
762 Section 1:

763 The congregation register shall be a suitable book or books, provided by the Wardens and Vestry or
764 Committee, and shall be in the keeping of the member of the clergy or pastoral leader in charge; or,
765 if there be none, in the keeping of the Senior Warden, who, shall make the required entries.
766

767 Section 2:

768 In the Register required to be kept by the General Canons of this Church shall be specified:
769

770 (a) The full name and date and place of birth of the person baptized, with the full names
771 of the parents and sponsors; the full names of witnesses for an adult and date of such
772 Baptismal service.
773

774 (b) The full names of the parties married and of two or more witnesses of the same,
775 along with the place and date where the Marriage was solemnized -- all these parties being
776 required to sign this record of Marriage.
777

778 (c) The full name of the person buried and the place of interment, with the date when
779 each rite was performed.
780

781 (d) The full name of those confirmed, and of the Bishop confirming them; together with
782 the date and place of such Confirmation service.
783

784 (e) A list of all members shall be kept and updated annually.
785

786 Section 3:

787 The minister officiating at each rite shall affix his or her signature to the record of the same.
788

789 Section 4:

790 The Bishop shall require the member of the clergy or pastoral leader in charge of each congregation
791 to submit for inspection the Register at each and every official visitation, in accordance with the
792 General Canons of this Church.
793

794 CANON XIII

795
796 Parochial Finances

797
798 Section 1:

799 The fiscal year of each congregation shall begin January 1.
800

801 Section 2:

802 At the close of each year all accounts of the Diocese and each congregation having to do with the
803 receipts or expenditure or investment of money of the Church and other related agencies and
804 organizations shall be audited by an independent Certified Public Accountant licensed in the State
805 of Oregon or pursuant to the Canons of the Episcopal Church.
806

807 Section 3:

808 The annual budget of every congregation shall contain, in addition to the amount agreed upon to be
809 paid as clerical compensation, including salary and pension premiums, sums adequate for the
810 following:

811
812 (a) Public liability insurance providing combined single limit coverage of at least
813 \$1,000,000 covering personal injury and property damage and naming the congregation or
814 parochial corporation, and the Diocesan corporation known as the Episcopal Diocese of
815 Eastern Oregon, as insureds;

816
817 (b) Casualty insurance providing full replacement cost coverage for personalty and
818 fixtures, and complete repair or rebuilding coverage for real property improvements; such
819 insurance shall name the Diocesan corporation known as the Episcopal Diocese of Eastern
820 Oregon as a loss payee;

821
822 (c) Payment of the Diocesan assessment in accordance with the provisions of Canon VI.
823

824 Section 4:

825 Each congregation shall contribute annually a minimum of one percent (1%) of its previous year's
826 net disposable income to theological education either for (a) training of locally identified ministry
827 candidates under the Diocesan Commission for Ministry and Mission Development Program or (b)
828 one or more of the accredited seminaries in the Episcopal Church. (A minimum of at least half
829 (1/2) of the sum contributed in category (b) shall be contributed to the Church Divinity School of
830 the Pacific.)
831

832 Section 5:

833 Every congregation or cluster of congregations shall every month send to the Diocesan Office a
834 detailed statement of its receipts and disbursements for the prior month.
835

836 Section 6:

837 On or before January 31 of each year, each congregation shall send to the Diocesan Office a copy of

838 the budget adopted by it for the ensuing year and the annual parochial report in the form prescribed
839 by General Convention.

840

841 Section 7:

842 On the occasion of the Bishop of the Diocese's annual visitation to a congregation, the offering not
843 otherwise specially designated shall be given to the Bishop for discretionary use in the work of the
844 Diocese.

845

846 CANON XIV

847
848 Meetings and Reports

849
850 Section 1:

851 There shall be an annual meeting of every congregation before January 31, for the election of
852 delegates to Convention and of a vestry, for receiving reports, and for such other business as it may
853 lawfully transact.

854
855 Section 2:

856 The qualified voters of the congregation shall be all adult members of the congregation, who have
857 been regular contributors known to the Treasurer, to the income of the congregation for the one (1)
858 year next preceding the meeting of the congregation or who state they have contributed regularly
859 through open plate.

860
861 Section 3:

862 Special meetings of the congregation may be called by a warden, the clergy person in charge of the
863 congregation, a licensed pastoral leader, or a majority of the vestry members. Announcement of the
864 time and place and purpose of all such meetings shall be given at two (2) consecutive regular
865 Sunday services of the Church next preceding such meeting.

866
867 Section 4:

868 The clergy person in charge of the congregation shall preside at all meetings of the congregation;
869 but if such a one be not present, then the licensed pastoral leader or a warden, or a vestry member,
870 in the order of seniority, shall preside.

871
872 Section 5:

873 At the annual meeting of every congregation a report on the State of the Cure shall be made by the
874 presiding officer.

875
876 Section 6:

877 At the annual meeting the treasurer of the congregation shall report the receipts and disbursements
878 for the year previous and the liabilities and assets of the congregation. Financial reports of all the
879 organizations of the congregation shall also be made.

880
881 Section 7:

882 All funds contributed to the congregation and organizations or agents thereof shall be publicly
883 accounted for to the congregation.

884 CANON XV

885
886 Vestries

887
888 Section 1:

889 (a) The clergy person in charge of the congregation, in cooperation with the
890 Ecclesiastical Authority and the vestry, and in compliance with applicable Diocesan
891 policies, practices and standards, shall provide for the regular corporate worship and
892 sacraments for the congregation; for the support and enablement of the ministries of its
893 members; and for the stewardship of the resources of the congregation.

894
895 (b) The provisions of this section are not intended to contravene the provisions of
896 Canon XVI.

897
898 Section 2:

899 (a) The vestry shall consist of one (1) or two (2) wardens and from four (4) to ten (10)
900 others. Each of the members of the vestry shall be communicants in good standing and
901 qualified electors of the congregation. The wardens and a majority of the members shall be
902 confirmed adult communicants.

903
904 (b) The number of wardens and vestry within these limitations shall be determined by
905 the congregation at an annual meeting, unless congregation by-laws provide otherwise.

906
907 Section 3:

908 Unless approved congregation by-laws provide otherwise, the selection of vestry members shall be
909 as follows as determined by the congregation at an annual meeting.

910
911 (a) Wardens shall be selected as follows: (1) If there be a rector or clergy person in
912 charge of the congregation, one warden shall be appointed by that individual from the vestry
913 membership unless the rector or clergy person in charge of the congregation agrees to elect
914 as follows: (2) The congregation, at an annual meeting, determines the election process of
915 one or two wardens either (a) by election annually from its membership or, (b) the vestry
916 elects one or two wardens annually from its membership.

917
918 (b) Other vestry members shall be elected by the congregation for three (3) year terms
919 with terms appropriately staggered.

920
921 (c) A member, including wardens, may serve no more than six (6) consecutive years on
922 the vestry.

923
924 (d) The vestry shall appoint annually a clerk and a treasurer who need not be members
925 of the vestry.

926
927 (e) The clergy person in charge of the congregation is its presiding officer unless he/she

928 designates another vestry member. Said officer then presides at vestry meetings with full
929 voice and vote.

930
931 (f) In the event the office of a warden becomes vacant during the year, the vestry (or the
932 clergy person in charge of the congregation, as appropriate) shall appoint one of the
933 members of the vestry to fill the position until the next annual meeting. Other vacancies in
934 the vestry shall be filled by election at a special congregation meeting held before or after
935 the principal morning service on any Sunday, or by a majority of the vestry members at a
936 vestry meeting, the member so elected to serve until the next annual meeting.

937
938 Section 4:
939 At least six (6) regular meetings of the vestry shall be held annually at stated intervals and at a time
940 and place fixed by the vestry. Special meetings may be called by the Bishop of the Diocese, the
941 clergy person in charge of the congregation, the cluster missionary, pastoral leader in charge, a
942 warden or any two members of the vestry, care having been exercised to give all members not less
943 than one week notice thereof. The vestry may not take formal action except at a regularly
944 scheduled meeting or properly noticed special meeting and with a majority of all members present.

945
946 Section 5:
947 (a) Congregations with fewer than forty (40) adult members and wishing to dispense
948 with the organization of a vestry may elect to conduct its affairs at meetings of the
949 congregation. Such meetings shall exercise the full responsibility and authority of a vestry
950 as set forth in Section 1 and 4 of this Canon and as hereinafter provided.

951
952 (b) The congregation may function as a vestry at meetings regularly scheduled or called
953 provided that at least half of the adult members of the congregation are present.

954
955 (c) The congregation shall elect warden(s) at its annual meeting in accordance with
956 Section 2 and 3 of this Canon. The congregation shall also elect a congregation
957 treasurer and a congregation clerk.

958
959 Section 6:
960 Approval of a congregation's bylaws shall be by the congregation at an annual parish meeting,
961 subsequent to approval by the Bishop of the Diocese and the Chancellor of the Diocese.

962 CANON XVI

963 Ministry

964
965
966 Preamble: The following definitions are assumed in this Canon:

967
968 MINISTRY IS TO SERVE IN RESPONSE TO JESUS CHRIST, AND MEANS TO
969 SHARE GOD'S GIFTS WITH ONE ANOTHER. EACH BAPTIZED
970 MEMBER IS A MINISTER AND SHARES THE MINISTRY OF THE
971 CHURCH.

972
973 MINISTRY IS EMPOWERED BY THE HOLY SPIRIT. (ACTS 2:2-4)

974
975 MINISTRY IS ENABLED BY GOD'S GIFTS. (1 CORINTHIANS 12; EPHESIANS 4)

976
977 MISSION IS AUTHORIZED BY CHRIST. (Matthew 28:18-20)

978
979 MINISTRY IS AUTHORIZED BY THE CHURCH.

980
981 The congregation and Diocese working together are instruments through which the congregation
982 and members are empowered, enabled, and authenticated for ministry.

983
984 Section 1:

985 It shall be the duty of the vestries of all congregations to cooperate with the Ecclesiastical Authority
986 to provide for the support of the ministry of each congregation.

987
988 Section 2:

989 It shall be the duty of the Bishop Diocesan, or the Ecclesiastical Authority of the Diocese, in
990 cooperation with vestries, congregations, and area planning groups, to authorize and support ways
991 through which the services of priests and deacons are available in all congregations.

992
993 Section 3: Of Congregations with Clergy Person-in-Charge

994 (a) A congregation meeting all its obligations and able to provide for a salary and
995 benefits meeting Diocesan standards for full-time employed clergy, may choose to call a
996 rector, in which case the following apply:

997
998 (1) The vestry, in consultation with the Bishop Diocesan, shall elect the rector
999 or clergy person in charge of the congregation. The congregation shall enter into a
1000 search process according to the policies of this Diocese. A rector or clergy person in
1001 charge of the congregation shall not be called without prior approval of the Bishop
1002 Diocesan in writing, or of the Standing Committee if there be no Bishop Diocesan.

1003
1004 (2) The Vestry and Clergy Person in charge shall enter into a Letter of

1005 Agreement. This Letter of Agreement shall conform to the Diocesan policy for such
1006 letters as determined by the Bishop Diocesan.

1007
1008 (3) The Letter of Agreement shall be reviewed as a part of the annual ministry
1009 review process. Any changes or adjustments shall be written in a Supplement to the
1010 Letter of Agreement and approved by the Vestry and the Clergy Person in charge,
1011 and the Bishop Diocesan.

1012
1013 (b) (1) The clergy person in charge of the congregation and vestry shall work and plan
1014 together for the life and mission of the congregation. An Annual Review of the Ministries
1015 of both parties shall be a normal element of discipline in their cooperative endeavor.
1016 Review and determination of annual compensation shall not be a part of this review.

1017
1018 (b) (2) The Annual Review of Ministries shall be recorded and reported to the Bishop
1019 Diocesan within thirty (30) days of its completion.

1020
1021 (c) The clergy person in charge of the congregation, duly called and instituted or
1022 appointed, shall be an ex-officio member of the vestry with all rights of other members.

1023
1024 (d) Whenever the rectorship of a congregation shall become vacant, it shall be the duty
1025 of the Wardens to give immediate notice of such vacancy to the Bishop Diocesan who may
1026 appoint a priest to fill the duties of the cure until a clergy person shall be elected, the cost
1027 thereof to be paid by the congregation.

1028
1029 **Section 4:** Of Congregations without Rector or Priest-in-Charge

1030 (a) The Bishop Diocesan, where a congregation is without a clergy person in charge of
1031 the congregation, shall appoint particular clergy or pastoral leaders for oversight and support
1032 in which case such persons shall represent the Bishop Diocesan under the terms specified,
1033 in their work and counsel with assigned congregations and clergy. Such persons shall be
1034 ex-officio members of the vestry of those congregations to which they are appointed.

1035
1036 (b) There shall be a Letter of Agreement signed by the Priest, the Bishop, and the
1037 Vestry. The Letter of Agreement shall conform to the policies of this Diocese for Letters of
1038 Agreement.

1039
1040 (c) The member of the clergy or pastoral leader in charge and vestry shall work and plan
1041 together for the life and mission of the congregation. An Annual Review of the Ministries
1042 of both parties shall be a normal element of discipline in their cooperative endeavor.
1043 Review and determination of annual compensation shall not be a part of this review.

1044
1045 (d) The Annual Review of Ministries shall be recorded and reported to the Bishop Diocesan
1046 within thirty (30) days of its completion. .

1048 CANON XVII

1049 Ecclesiastical Discipline

1050
1051
1052 Section 1: Title IV of General Canons

1053 Those provisions of Title IV of the General Canons which are applicable to the Diocese are hereby
1054 incorporated as part of this Canon. To the extent, if any, that any of the provisions of this Canon
1055 are in conflict or inconsistent with the provisions of Title IV, the provisions of Title IV shall
1056 govern.

1057
1058 Section 2: Discipline Structure.

1059
1060 (a) Disciplinary Board. The Board shall consist of not less than seven (7) persons,
1061 four (4) of whom are members of the Clergy and three (3) of whom are Laity.

1062
1063 (b) Clergy Members. The Clergy members of the Board must be canonically and
1064 geographically resident in the Diocese.

1065
1066 (c) Lay Members. The lay members of the Board shall be Adult Communicants in
1067 Good Standing, and geographically resident in the Diocese.

1068
1069 (d) Election. The members of the Board shall be elected by the Convention. Each
1070 member shall be elected for a three (3) year term; except, if a member is elected to fill a
1071 vacancy, the term of such member shall be the unexpired term of the member being
1072 replaced. The term of the member shall commence on the first (1st) day of the year
1073 following election. The terms of office of the Board shall be staggered and arranged into
1074 three classes.

1075
1076 (e) Vacancies. Vacancies on the Board shall be filled as follows:

1077
1078 (1) Upon the determination that a vacancy exists, the President of the Board
1079 shall notify the Bishop of the vacancy and request appointment of a replacement
1080 member of the same order as the member to be replaced.

1081
1082 (2) The Bishop shall appoint a replacement Board member with the advice and
1083 consent of the Standing Committee.

1084
1085 (3) Persons appointed to fill vacancies on the Board shall meet the same
1086 eligibility requirements as apply to elected Board members.

1087
1088 (4) With respect to a vacancy created for any reason other than pursuant to a
1089 challenge as provided below, the term of any person selected as a replacement
1090 Board member shall be until the next annual Convention. With respect to a vacancy

1091 resulting from a challenge, the replacement Board member shall serve only for the
1092 proceedings for which the elected Board member is not serving as a result of the
1093 challenge.
1094

1095 (f) Preserving Impartiality. In any proceeding under this Canon, if any member of the
1096 Conference Panel or Hearing Panel of the Board shall become aware of a personal conflict
1097 of interest or undue bias, that member shall immediately notify the President of the Board
1098 and request a replacement member of the Panel. Respondent's Counsel and the Church
1099 Attorney shall have the right to challenge any member of a Panel for conflict of interest or
1100 undue bias by motion to the Panel for disqualification of the challenged member. The
1101 members of the Panel not the subjects of the challenge shall promptly consider the motion
1102 and determine whether the challenged Panel member shall be disqualified from
1103 participating in that proceeding.
1104

1105 (g) President. Within sixty (60) days following the annual Convention, the Board shall
1106 convene to elect a President to serve for the following calendar year.
1107

1108 (h) Intake Officer. The Intake Officer shall be appointed from time to time by the
1109 Bishop after consultation with the Board. The Bishop may appoint one or more Intake
1110 Officers according to the needs of the Diocese. The Bishop shall publish the name(s) and
1111 contact information of the Intake Officer(s) throughout the Diocese.
1112

1113 (i) Investigator. The Bishop shall appoint an Investigator in consultation with the
1114 President of the Board. The Investigator may, but need not be, a Member of the Church.
1115

1116 (j) Church Attorney. Within sixty (60) days following each annual Convention, the
1117 Standing Committee shall appoint an attorney to serve as Church Attorney to serve for the
1118 following calendar year. The person so selected must be a Member of the Church and a
1119 duly licensed attorney, but need not reside within the Diocese.
1120

1121 (k) Pastoral Response Coordinator. The Bishop may appoint a Pastoral Response
1122 Coordinator, to serve at the will of the Bishop in coordinating the delivery of appropriate
1123 pastoral responses provided for in Title IV.8 of the General Canons and this Canon. The
1124 Pastoral Response Coordinator may be the Intake Officer, but shall not be a person serving
1125 in any other appointed or elected capacity under this Canon.
1126

1127 (l) Advisors. In each proceeding under this Canon, the Bishop shall appoint an
1128 Advisor for the Complainant and an Advisor for the Respondent. Persons serving as
1129 Advisors shall hold no other appointed or elected position provided for under this Canon,
1130 and shall not include chancellors or vice chancellors of this Diocese or any person likely to
1131 be called as a witness in the proceeding.
1132

1133 (m) Clerk. The Board shall appoint a Board Clerk to assist the Board with records

1134 management and administrative support. The Clerk may be a member of the Board.

1135

1136 Section 3: Costs and Expenses.

1137 The reasonable costs and expenses of the Board, the Intake Officer, the Investigator, the Church
1138 Attorney, the Board Clerk and the Pastoral Response Coordinator shall be the obligation of the
1139 Diocese, subject to budgetary constraints as may be established by the Diocese.

1140

1141 Section 4: Records.

1142

1143 (a) Records of Proceedings. Records of active proceedings before the Board, including
1144 the period of any pending appeal, shall be preserved and maintained in the custody of the
1145 Clerk, if there be one, otherwise by the Diocesan offices.

1146

1147 (b) Permanent Records. The Bishop shall make provision for the permanent storage of
1148 records of all proceedings under this Title at the Diocese and the Archives of the Episcopal
1149 Church, as prescribed in Title IV of the General Canons.

1150

1151 Section 5: Implementation and Effective Date.

1152

1153 (a) Implementation. Those persons who are, on the effective date hereof, members of
1154 the Ecclesiastical Court shall become the members of the Disciplinary Board and their
1155 terms as members of the court shall become their term of the Board.

1156

1157 (b) Effective Date. This Canon shall become effective and replace the former Canon
1158 XVII as of July 1, 2011.

Note: A description of the rights, responsibilities and duties of the various offices of this Canon
may be found in Title IV of the 2009 Canons of The Episcopal Church.

1159

1160 CANON XVIII

1161
1162 Amendments and Citations

1163
1164 Section 1:

1165 (a) These canons may be altered or amended at any annual Convention by a majority
1166 vote, provided that the proposed amendment has been submitted to the Secretary of
1167 Convention at least sixty (60) days prior to the meeting of Convention upon which the
1168 amendment is to be considered.

1169
1170 (b) Upon receipt of any proposed amendment to these Canons within the time above
1171 specified, the Secretary of the Convention shall cause copies thereof to be sent to each
1172 congregation entitled to representation in Convention, at least thirty (30) days prior to
1173 Convention.

1174
1175 (c) These Canons and any amendments thereof subsequently adopted by the
1176 Convention of this Diocese shall take effect immediately on adoption.

1177
1178 (d) Upon the adoption of any amendments to these Canons, it shall be the responsibility
1179 of the Chancellor of the Bishop of the Diocese to edit the same to conform and renumber
1180 the titles, sections and subparagraphs as needed. The Chancellor and the Constitution and
1181 Canons Committee shall also prepare an index and table of contents of these Canons, which
1182 shall be considered descriptive and not interpretive. Such editing and indexing shall be
1183 performed within sixty (60) days of the last day of the annual Convention and the edited
1184 Canons shall forthwith be submitted to the Secretary of Convention for distribution to all
1185 congregations in union or affiliated with the Diocese.

1186
1187 Section 2:

1188 (a) These Canons shall be cited in the same manner as the Canons of the Episcopal
1189 Church. For example, this section shall be cited as "Canon XVIII.2.a".

1190
1191 (a) These Canons may be cited by name or title. However, the names and titles are to
1192 be considered descriptive and not interpretive.

1193
1194 Section 3:

1195 Diocesan Council shall appoint a Diocesan Constitution and Canons Committee following each
1196 General Convention of the Episcopal Church, to bring into conformity those Canons of the
1197 Episcopal Diocese of Eastern Oregon with The Episcopal Church Canons where there is conflict or
1198 disunity between the two.

CANON XIX

Indemnification and Insurance

Section 1:

The Corporation shall indemnify a director, officer, employee, volunteer or agent made a party to a proceeding as the result of the individual being or having been a director, officer, employee or volunteer or agent of the Corporation to the fullest extent provided by the laws of the State of Oregon now in effect or later amended.

Section 2:

The Corporation shall purchase and maintain insurance on behalf of any person who is or was a director, officer, employee, volunteer or agent of the Corporation, or is or was serving at the request of the Corporation as a director, trustee, officer, employee, volunteer or agent of another Corporation, or related entity against any liability asserted against the director, trustee, officer, employee, volunteer or agent and incurred by the person in any such capacity or arising out of the person's status as such, whether or not the Corporation would have the power to indemnify the person against such liability under the provisions of Section 1 above.

1221 **Appendix**

1222
1223 **Episcopal Diocese of Eastern Oregon**
1224 **FINANCE COMMITTEE**

1225
1226 **Composition, Role and Function**
1227

- 1228 1. The Finance Committee shall include the Chief Financial Officer, Diocesan Treasurer,
1229 and the Secretary-Treasurer of the Eastern Oregon Episcopal Foundation. The Bishop
1230 shall appoint, with the advice and consent of Council, four additional members, one of
1231 whom shall be a member of Council.
1232
- 1233 2. The Finance Committee is responsible:
1234
- 1235 a. To meet at least quarterly with the Bishop and Chief Financial Officer of the
1236 Diocese to review the financials of the Diocese, including, but not limited to, monthly
1237 statements for the quarter, investment statements, and other financial matters as may be
1238 appropriate.
1239
- 1240 b. To meet with the Bishop and Chief Financial Officer of the Diocese to review, at
1241 least every six (6) months, the portfolios of investments and all other diocesan funds,
1242 together with their management.
1243
- 1244 c. To meet at least every six (6) months with the current consultants of all diocesan
1245 funds under professional management and to receive recommendations from the
1246 managers for the same. This meeting will ordinarily include the Chief Financial Officer
1247 of the Diocese.
1248
- 1249 d. To be accountable and to report to Diocesan Council and/or Diocesan Convention
1250 the fiscal conduct and management of the diocesan funds and portfolios.
1251
- 1252 e. To develop the annual budget of the Diocese for adoption by Diocesan Council and
1253 approval by Diocesan Convention for the enhancement and implementation of the
1254 mission of the Diocese. Such development will include, but not be limited to:
1255
- 1256 • Review of budget for previous fiscal year for spending patterns, over budget lines
1257 and under-budget lines, and to make appropriate analyses for preparation of the
1258 forth-coming budget.
1259
 - 1260 • To receive and make recommendations for existing line items for the coming
1261 fiscal year.
1262
 - 1263 • To receive and make recommendations for the elimination of line items.
1264
 - 1265 • To receive or generate and make recommendations for new initiatives and new
1266 line items.
1267
- 1268 This meeting will precede the August budget meeting of the Diocesan Council.